

Place on school/LEA letterhead:
School's name must be included in the header

Date

Dear _____:

State law requires that you make an election at the beginning of each year starting when your child enters the eighth grade as to whether you give or deny consent for this school to collect your child's Personally Identifiable Information (PII) and disclose it to the Louisiana Office of Student Financial Assistance (LOSFA) for TOPS and other financial aid or to the state's colleges and universities (Institutions) for admissions. We will no longer provide your child's transcript data to LOSFA and the Institutions without your permission

Please read the attached Consent Form and fill out and sign the portion of the Form that applies to your decision to grant or deny consent.

Please return the form to the school. Thank you.

Enclosure